



IMPORTANT NOTICE

The Money Laundering, Terrorist Financing and Transfer of Funds (Information on the Payer) Regulations 2017

The above regulations came into force on the 26th June 2017
and all Auctioneers are now required to verify the identity of all bidders before the auction.

Private Individuals

In order to verify your identity, we must inspect and copy original documentation that must be in date.
Please find below a schedule of acceptable documentation.

UK PRIVATE INDIVIDUALS

You must provide one document from each list

List A: Identity documents:

- Current signed passport
- Current UK photo card driving licence
- Current full UK driving licence (old version)
- Provisional driving licence
- Resident permit issued by the Home Office to EU Nationals
- HMRC Inland Revenue tax notification
- Firearms certificate
- Self-employed in the construction industry – tax exemption certificate with photograph of holder (forms C155, C156 or SC60)

List B: Evidence of address:

- Current UK photo card driving licence
- Current full UK driving licence (old version)
- Provisional driving licence
- A utility bill issued within the last 3 months
- Local authority tax bill (current year)
- Bank, building society or credit union statement
- Most recent mortgage statement from a UK lender

Please note that a driving licence can be used as evidence for either one or the other BUT NOT BOTH.

NON-UK PRIVATE INDIVIDUALS

You must provide one document from each list

List A: Identity documents:

- Full and valid passport
- National identity card
- Photo driving licence

List B: Evidence of address:

- A utility bill issued within the last three months (but not mobile phone bills as these can be sent to different addresses)
- Bank, building society or credit union statement containing a current address
- A reference from a bank or regulated legal professional who has advised the individual for the past two years

Please note PO Box numbers and addresses listed c/o (care of) are not permitted.

CERTIFIED COPIES (SIGNED AND STAMPED BY A PROFESSIONAL PERSON) OF THE ABOVE DOCUMENTS SHOULD BE SENT WHEN RETURNING COMPLETED REMOTE BIDDING FORMS

Corporate Bodies, including Trusts etc.

We will not be able to accept any bids from a corporate body until we are fully satisfied that we have identified the ultimate beneficial owner. Importantly, the Regulations place a legal duty on all corporate bodies, including trusts etc, to provide us (the relevant person) with this information:

Part 5 of the Regulations states:

Corporate bodies: obligations

43.–(1) When a UK body corporate which is not listed on a regulated market enters into a relevant transaction with a relevant person, or forms a business relationship with a relevant person, the body corporate must on request from the relevant person provide the relevant person with—

(a) information identifying—

- (i) its name, registered number, registered office and principal place of business;
- (ii) its board of directors, or if there is no board, the members of the equivalent management body;
- (iii) the senior persons responsible for its operations;
- (iv) the law to which it is subject;
- (v) its legal owners;
- (vi) its beneficial owners; and

(b) its articles of association or other governing documents.

For further information on the requirements, please request a copy of our AML Corporate information request - Corporate and Trust.

YOU ARE STRONGLY ADVISED TO PREPARE IN ADVANCE THE NECESSARY PAPERWORK.

This is especially important with the more complex corporate structures; it will take considerably longer to conduct our due diligence, as each layer of the structure needs to be carefully checked until we have eventually identified who the ultimate beneficial owners are.

If we are not fully satisfied, we will not be able to accept any bids.